Attendees: Doug Mader, Dietra Thomas, David Gerth, Eric Pinckney, and Charlie Zeberlein
(Not Present: Russell Collier, Debbie Dunn, Lee Foster, and Floyd Stayner)

Meeting Scribe: Charlie Zeberlein

Minutes: Minutes from the 8/10/04 meeting were reviewed and approved.

Business:
Problem/Change/Configuration Management - Dave Gerth provided two SCEA-8 forms for the committee to review. On one he recommended 9 products to be removed from the baseline, which are:

Pandalay - No such tool exists
IBM Tivoli Storage Manager - File backup tool
Access Database - Is a database not a problem/change tool
EDOR - Spanish translation tool
Executive Diskeeper - Disk fragmentation tool
Excel Asset Spreadsheet - spreadsheet
Watchguard - firewall product
Net Mananger - Web tool
NETBOTZ - Network monitor

The committee discussed reassigning these products to their proper domains. Dave will modify the Architectural Impact section of the form to indicate which domains these products should be placed under. The committee voted and approved the form.

The second form submitted for review recommended containment of three products, which are:

DCL - Digital Control Language - This is a Digital product and Digital no longer exists. No support exists for DCL.

Liberium - The product is no longer supported.

LLR - This is an agency specific application and is not supported.

The committee voted and approved the form.

Dave Gerth suggested that he should submit a form to add Dameware, Shavlink and Endeavor to the baseline. Eric is going to speak with Doug Drennen and determine if a form is needed or just adding the products to the baseline is sufficient. Eric also suggested that the reason for the requested change to be labeled as "other".

Performance and Capacity Management – Charlie Zeberlein reviewed the discussion from the last meeting of the committee. SMS should be changed to Microsoft SMS to distinguish between different SMS products. Microsoft SMS is recommended for use in the Software Distribution Management

Discipline but recommended for containment in the Performance and Capacity Management Discipline. Charlie needs to contact Lee Foster and discuss the implications.

Network Events Monitoring - Eric Pinckney will get in touch with Russell to get the forms to present to the AOC next month since the Committee already approved his discipline.

Disaster Recovery - Dietra has been working on this but can't commit to a date for completion.

End User Support – Doug Mader will be presenting to the AOC tomorrow. He has a concern about a change that was made to a comment under Tactical Deployment. "No industry accepted leaders" is not an accurate statement. Eric Pinckney will speak with Doug Drennen.

The committee discussed the 2 year commitment needed by the members. It was originally anticipated that a one year commitment was all that was required.

Dave, Russell and Charlie are to plan to present to the AOC in October. Debbie will submit a deferment due to the lack of a market leader for Asset Management. The goal is to finish all disciplines before the end of the calendar year.

Next Meeting: Tuesday, October 19, 2004, 2pm – Dept of Revenue.